

# MyTax.DC.gov User Guide: How to Request/Obtain a Motor Fuel Bond

Learn how to request a Motor Fuel bond via [MyTax.DC.gov](http://MyTax.DC.gov) by following this step-by-step guide.

**Note:** A District of Columbia Motor Fuel License application cannot be completed without an executed bond.

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Can't find what you're looking for? Enter keywords here to filter.

**Business**  
I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

**Clean Hands**  
I want to...

- > Request a Certificate of Clean Hands
- > Validate a Certificate of Clean Hands
- > Learn More About Certificate of Clean Hands

**Quick Payments**  
I want to...

- > Pay with Credit/Debit Card

**Tax Law and Guidance**  
I want to...

- > View Private Letter Rulings
- > View DC Tax Code
- > View Tax Guidance Issued by OTR
- > View Notices

**Individual**  
I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > Respond to Verification Letter
- > View Tax Forms

**Forms**  
I want to...

- > Submit an Extension
- > View/Retrieve Current Year Tax Forms
- > View/Retrieve Prior Year Tax Forms
- > View MeF Information

**Real Property**  
I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

**Quick Links**  
I want to...

- > Submit a Customer Service Survey
- > View FAQs
- > View Tutorials
- > Contact OTR

**RESOURCES**

**Resources**  
I want to...

- > Go to OTR Homepage

**Submissions**  
I want to...

- > Retrieve a Saved Submission or Previously Filed Return
- > Submit Requested Documentation
- > Submit VDA

**Taxpayer Advocate**  
I want to...

- > View Taxpayer Bill of Rights
- > Request Assistance
- > En Español

**More...**  
I want to...

- > File Form FR-329 - Consumer Use Tax Return
- > Request Government Exemption
- > Request Residential Parking Exemption
- > Search for Certificate/License Exemptions

1. From the [MyTax.DC.gov](http://MyTax.DC.gov) homepage, log in using your **Username** and **Password**.
  - a. If you are a new user, from the [MyTax.dc.gov](http://MyTax.dc.gov) homepage, click on the **Sign up for MyTax.dc.gov** hyperlink to register.

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**BUSINESS TEST**  
00000-91110  
1001 4TH ST SW  
WASHINGTON DC 20024-4517

Welcome, tester  
You last logged in on Thursday, Oct 29, 2020 11:59:13 AM  
[Manage My Profile](#)

Favorites **Summary** Action Center <sup>2</sup> Settings More...

filter

<b>Corporation Franchise Tax</b> BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517	<b>Account</b> 250-000075012 Balance <b>\$0.00</b>	<a href="#">&gt; Make a Payment</a> <a href="#">&gt; Returns</a> <a href="#">&gt; View Other Options...</a>
<b>Sales &amp; Use Tax</b> BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517	<b>Account</b> 350-000055010 Balance <b>\$0.00</b>	<a href="#">&gt; Make a Payment</a> <a href="#">&gt; Returns</a> <a href="#">&gt; View Other Options...</a>
<b>Motor Fuel</b> BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517 <a href="#">Action Center Items</a> <sup>2</sup>	<b>Account</b> 370-000075014 Balance <b>\$0.00</b>	<a href="#">&gt; Make a Payment</a> <a href="#">&gt; Returns</a> <a href="#">&gt; View Other Options...</a>

2. From your homepage **Summary**, locate the **Motor Fuel Account**, and click **View other Options**.

**BUSINESS TEST**

**Account**  
Motor Fuel  
370-000075014  
BUSINESS TEST

**Account**

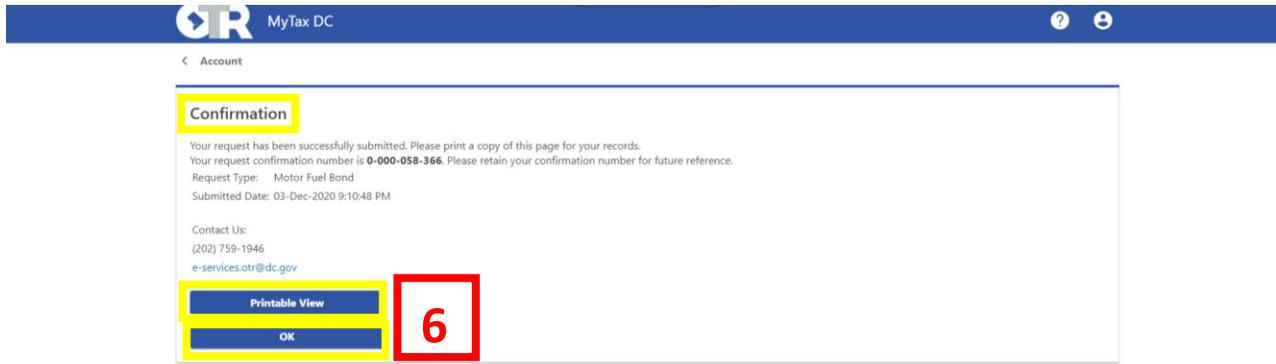
<b>Requests</b> Submit a request. <a href="#">&gt; Request a Penalty Waiver</a> <a href="#">&gt; Apply for a Motor Fuel License</a> <a href="#">&gt; Request a Motor Fuel Bond</a>	<b>Account Management</b> Manage my account. <a href="#">&gt; Voluntary Disclosure Case Signature</a> <a href="#">&gt; Voluntary Disclosure Case Association</a> <a href="#">&gt; Request to Close Account</a>
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3. Under **Requests**, click the **Request a Motor Fuel Bond** hyperlink to begin the process.

4. If the **Estimate Bond** page appears, enter your **Bond Estimate** in the space provided. New applicants have an option to request a Bond for the current licensing year. \*Current License Year is only visible between July 1st and June 30th. **Note:** The number must range from \$5,000 to \$100,000 USD and be a multiple of 500.
  - a. Click **Submit**.

Enter your password to confirm your submission.

5. In the **Confirmation** pop-up window, enter your MyTax.DC.gov Password, which will act as your electronic signature.
  - a. Click **OK**.



6. A **Confirmation** page displays. To obtain a printed copy of this page, click **Printable View**. Otherwise, click **OK**.